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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:00 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, August 18, 2016**

Chairman Cole Clinger called the meeting to order at 6:05 p.m. Board members present were Scott Fredrickson, Jamey Higham, and Sharlene Jolley. Superintendent Bryan Jolley was also in attendance. Rich Brown was absent.

Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the agenda with the following changes: Under Old Business add item b. 2016-2017 Board Committee Assignments, under New Business add items d. Student Fundraisers for SHS Band, e. Marquee Location, f. Natural Helpers Budget. Voting was 4 – 0 in the affirmative.

Executive Session:

Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board move into Executive Session to discuss personnel and student matters as allowed by Section 74-206 (1) (a) and (b) of the Idaho Code. Voting was as follows: Rich Brown – absent, Cole Clinger – yea, Scott Fredrickson – yea, Jamey Higham – yea, Sharlene Jolley – yea. Time: 6:08 p.m.

Cole Clinger called the public session to order at 7:13 p.m.

Treasurer Statement:

Cole Clinger said that he received a message from Rich Brown stating that he has reviewed the financials and found everything to be in order.

Consent Calendar:

Moved by Sharlene Jolley, seconded by Scott Fredrickson, that the board approve the consent calendar items which include the following: minutes of the July 21, 2016 regular board meeting; approval of July bills; New Hires: Wally Foster – SHS P.E. Teacher, Shelly Shurtliff – Sunrise P/T Title 1 Aide, Robert Cox – Hobbs & Stuart P.E. Teacher, Alan Dial – Bus Driver, Eugenia (Gina), Thompson – Sunrise Special Ed Aide, Kasidee Meyer - Hobbs PT Special Ed Aide, Amber Acosta - SHS PT Title 1 Aide, Tia Rickabaugh- Hobbs Assistant Cross Country Coach, James (Jim), Hardy - Hobbs PT Skill Building Aide, LaeLonae Gneiting - Sunrise PT Title 1 Aide, Kim Shackett - Riverview PT Special Ed Preschool Aide, Brittney Kidman - Stuart PT Special Ed Aide, Rachel Lind - Sunrise Special Ed Aide, Dana Shigihara – Hobbs PT Special Ed Aide, Yvonne Goodnight-Rash - Riverview Noon Duty Aide, Katie Weist – Hobbs & Stuart EL Aide, Brandi Timm – Stuart Noon Duty. Resignations: Rachele Siems – SHS P/T Special Ed Aide, Brenda Jensen – Riverview Noon Duty, Yvonne Goodnight-Rash – Sunrise P/T Foodservice, Trevor Elordi - Special Ed Aide, Linden Nielsen – Paraprofessional. Substitutes: Laura Anderson, Karen Williams, Linda Johnson – Foodservice. Voting was 4 – 0 in the affirmative.

Motions from Executive Session:

Vice-Chair, Jamey Higham made a motion to approve Plan A for Student A.

Moved by Jamey Higham, seconded by Sharlene Jolley that the board approve the motion to approve plan A for student A. Voting was 4 – 0 in the affirmative.

District Reports:

Summer Maintenance & Technology Update – Don Wilde spoke on the improvements made over this summer. Those improvements included fixing Hobbs roof drains and re-roofing of the District Service Center's roof. They have painted outside of the SHS and several offices. They are also in the process of giving Hobbs a facelift with some new painting as well. There have been 11 rooms with carpet that has been re-laid. Don and his summer crew have also taken care of about 52 acres of grass within the district. There has been about 72 AP's to date for internet access for the grade and middle schools. This should allow the bringing on of 300 chrome books online. They also have increased the bandwidth from 100 MG to a 500 MB connection. This will support all the new devices that are being brought online. They looked at 1200 computers and upgraded those from Windows 7 to Windows 10 and replaced about 300 new machines. They added a district wide backup to the server for PowerSchool, library programs, and our financial program etc. All

62 servers run on one box and they all run virtually all at once on one server. They have added a second server
63 online that mirrors the first one so if anything goes wrong with the first one then they can move over to the
64 second one. They also added sinology back up for malware and ransomware. Don said he felt it was important
65 to make sure we had backups for everything that is pertinent to our everyday operation. At SHS they added
66 new HP PLE switches that will be able to talk to each other at 10 gigs which will translate to hopefully faster
67 communication between our chrome books and the internet. He is waiting on a couple of fiber patch cables
68 that will make it all come together and talk between the switches. He also said that he is still waiting on about
69 300 chrome books to arrive and was told that they may be able to ship 280 of them to us soon. He has
70 ordered 30 touch screens that should arrive the next day. The technology dept. has outfitted all of the
71 administrative staff with surfaces this year and configured those. Don is about ready to finish his 5th senior
72 project by putting up a score board on soccer field. They poured about 10 yards of concrete for this. He
73 thanked Hannah Dixon, Jim Gaydusek, Tammi Dial, himself and a high school student that helped with all of
74 the computer upgrades etc. this summer. Don ended saying that he feels that all of the technology upgrades is
75 a good move for the kids and that's why we are here.

77 Alert Solutions – Dr. Jolley spoke and said that we are always trying to find better ways to
78 communicate with the community, patrons and our students' etc. so that we can get word out when there are
79 situations that require that. Last spring they started to look at Software Solution to help us with that. This
80 notification system is completely embedded within Pearson's PowerSchool's student information system
81 allowing schools to send messages using the most accurate and up to date contact information. This
82 company's s partnership with Pearson allows a seamless integration so users do not have to learn or maintain
83 new software and eliminates multiple system sign on's and data sink. It also allows select users to send multi
84 channeled communications from directly within the PowerSchool interface. We have had Txt Wire, a web
85 service that we subscribed to provide a notification system, and then went back to Txt Wire, and now we think
86 we have finally found something that will work better because it integrates with our current student
87 information system PowerSchool and talks to it so information is shared. He showed us a video to give us an
88 overview of what this system can do. The video showed improved attendance rates, fewer low lunch balances,
89 increased parent engagement and a well-informed, well connected school community that is only made
90 possible by easy and effective communication in this case a school notification system that delivers the latest
91 reports , reminders, and school wide announcements to family, staff and community members. This system
92 has unlimited email, voice and text messaging, real time delivery reports, mutli language translation
93 capabilities, an interactive parent portal and more. It sends alerts regarding weather related closings and
94 scheduled changes, to event reminders, and rumor control. The uses are endless and the benefits of having a
95 more engaged school community are priceless. Parents can opt out of any part of this system except for the
96 emergency contact numbers. Also allows administrators to use a mobile platform on their phone to have
97 access to this program and it goes right down to a teacher level so they will have the ability to see their
98 classroom of kids and can put together a test review document, put a notice out on a text to parents etc. It will
99 also allow the school secretaries to set up their attendance easier and have access to videos and any online
100 training they feel they may need.

101
102 New Reading Curriculum – Kirsten Callejas our elementary curriculum director shared some
103 information with the board regarding Journeys 17, the new language arts curriculum that has been adopted.
104 This is for grades K-5. She said it was a process involving several teachers, two per grade level who worked
105 hard and put in a lot of hours for the last year. The teachers first tried to find any language arts that might fit
106 within our district spending hours above and beyond doing research and piloting different programs. At the end
107 of the school year they came together and it was favored to choose Journeys Houghton Mifflin. The old
108 program was a 2008 program and has become outdated lacking the common core that we currently have no
109 longer fitting the new standards and has not been rigorous or challenging for our students at this point
110 because there have been many changes and new materials out online. Their goal was to find some material
111 that would be relevant to our students, keep them interested, align with our state standards, and offer
112 appropriate assessments. They wanted something that would provide accountability and clarity for students,
113 teachers, and administrators so that they can see how well the students are being taught and what they are
114 grasping etc. She presented a power point which showed us that it provides practice reading with the student
115 and will build strategic reading at their level, offers relevant activities in both reading in writing, all of our
116 language standards are there while providing everyday activities. She said this has a great online component
117 where students can work online or from their home. It has an intervention kit and is teacher friendly.

118 **Employee Recognition**

119 None.
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123 **Academic Achievement Update:**

124 SBAC Results – Dr. Jolley informed the board that the reporting site for the SBAC was down but he
125 said that he would like to celebrate Riverview Elementary. He said that out of our entire school district
126 Riverview really knocked the top off the SBAC test and had scores that were 16% above the state average in
127 math. Principal, Mr. Lemons spoke and gave credit to the teachers for all they do for the kids. He said that five
128 years ago Dr. Jolley allowed them to purchase a program called Success maker which has been over the top.
129 He said our curriculum is getting there. In Math the students in 4th grade scored 19 points above average and
130 the 3rd graders scored 12 points above state average. In English language the 4th grade scored 6 points above
131 average and the 3rd graders scored 2 points above state average.
132

133 **Old Business:**

134 Upcoming ISBA Convention Reminder – Cole Clinger spoke and said that Rich Brown texted him and
135 said that he is in; Scott Fredrickson said he was in, and Jamey Higham said he would be in on Wednesday and
136 out on Friday. Stephanie Harker said that registration is next week and she would send out the registration
137 forms next week. Dr. Jolley suggested that the board members look for the courses that qualify for
138 reimbursements such as strategic planning to attend.
139

140 2016-2017 Board Committee Assignments – The board discussed the different committee assignments
141 and it was decided Cole Clinger be on the Interest-Based Bargaining with Jamey Higham, and Sharlene Jolley
142 would be on the Leadership Bonuses/Career Ladder.
143

144 Committee Assignments:

145 Interest-Based Bargaining	Cole Clinger and Jamey Higham
146 Curriculum/District Improvement	Sharlene Jolley and Rich Brown
147 Leadership Bonuses/Career Ladder	Sharlene Jolley
148 Technology Committee	Cole Clinger
149 Safety Committee	Rich Brown
150 Facility Committee	Jamey Higham and Scott Fredrickson
151 Insurance Committee	Scott Fredrickson

152
153 Moved by Sharlene Jolley, seconded by Scott Fredrickson that the board approve the motion to approve the
154 committee assignments as amended. Voting was 4 – 0 in the affirmative.
155

156 **New Business**

157 Fee Hearing – Business Manager Trish Dixon spoke to the board about the proposed fee increase that
158 exceeds five percent of the corresponding fees charged last year. This year the Shelley Food Service fee has
159 increased by ten cents. Food service increases are due to Federal guidelines requirements. We are required to
160 publish a notice to show what that percentage is. The following fees and percentages now stand as:
161

162 <u>Fee</u>	<u>Last Year</u>	<u>This Year</u>	<u>% Increase</u>
163 Elementary Breakfast	\$1.20	\$1.30	8.3%
164 Secondary Breakfast	\$1.40	\$1.50	7.1%
165 Elementary Lunch \$1.70	\$1.80		5.9%
166 Secondary Lunch	\$1.95	\$2.05	5.1%

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168 Moved by Jamey Higham, seconded by Sharlene Jolley that the board approve the motion to approve the fee
169 increases. Voting was 4 – 0 in the affirmative.
170

171 School Safety Officer - Jamey Higham spoke to the board and asked for their thoughts regarding the
172 possibility of hiring a school safety officer either part time or full time based on need to focus on making our
173 schools safe inside and outside. This person would work with our administrators, Dr. Jolley, and our resource
174 officer to make sure that the things we have in place are being implemented and followed every day within our
175 district. Board members discussed. Jamey went on to say that he envisions us hiring someone who may be a
176 retired policeman, ex-military, and have good organizational skills. He wants to make sure we are doing
177 everything we possibly can to keep our schools safe. Cole Clinger said that it sounds like this person would be
178 someone who would review our policies, amend said policies getting them in place with regards to school
179 safety, and then come back to audit them (for lack of a better term) periodically to make sure that's what we
180 are operating. Dr. Jolley said that Guy Bliesner, who is a School Security Analyst for Region 3 of Idaho's Office
181 of School Safety and Security, stopped in and said that the state has now funded an office outside of Boise for
182 the office of school safety. Guy has offered to come to a board meeting to discuss what they could offer from
183 their office to help support what we are looking for without having a lot of expense on our part. Dr. Jolley
184 proposed exploring this a little more and asking Guy to come and talk to the board.

185 Opening Meeting – Dr. Jolley invited board members to attend the district's opening meeting on
186 Monday 22, 2016 at the SHS in the Little Theater room at 8:15 a.m. Scott Fredrickson and Sharlene Jolley said
187 they would be able to attend.
188

189 Student Fundraisers for SHS Band –The board discussed the fundraising applications submitted by the
190 SHS Band for the 2016-2017 school year.
191

192 Moved by Jamey Higham, seconded by Sharlene Jolley that the board approve the motion to approve the SHS
193 Bands fundraisers. Voting was 4 – 0 in the affirmative.
194

195 Marquee Location- Dr. Jolley said he had been approached by Scott Williams, Parks and Recreational
196 Director for the City of Shelley, about the possibility of locating the soon to be purchased marquee that was
197 donated to the school district on the current location of the City's marquee in the middle of town. They have a
198 manual sign there and he sees the benefit of having an electronic marquee being easier to manage and felt
199 like it would be a win for the City and the School District because they have a better location in the central part
200 of the city vs. the district's location at the end of the lot at the District Service Center. Dr. Jolley told him that
201 he felt like the family who donated the sign felt like they wanted it to identifiable with the school district and
202 Dr. Jolley was not sure that the marquee being in the central part of the city would meet that. Cole Clinger
203 asked what the family's wish was and Dr. Jolley said that the family wanted it to benefit the community from
204 the school side and to be used as a good communication tool for the school. The board discussed and made
205 the decision to keep the marquee on school property. The board asked Dr. Jolley to inform Scott Williams of
206 the decision of the board, also to start the process of request for proposal for the marquee.
207

208 Natural Helper Budget – Dr. Jolley reported that we had received a letter from Teresa Dye asking for
209 an increase of an additional \$1,000.00 to the Natural Helper budget this year. Dr. Jolley and Trish Dixon spoke
210 about the organization and the benefits of it. After some discussion it was approved.
211

212 Moved by Jamey Higham, seconded by Scott Fredrickson that the board approve the motion to approve the
213 request for a \$1,000.00. Voting was 4 – 0 in the affirmative.
214

215 **Superintendent's Report**

216 School Resource Officer (SRO) Update – Dr. Jolley reported that Officer Hintz would not be returning
217 as the SRO. Instead, Officer Kent Swanson who is a k9 officer in the city and has been a resource officer
218 earlier in his career will work with us through the 1st semester. Meanwhile, another officer who will be going
219 through the academy training and should have that completed by the 2nd semester, and will then come on
220 board replacing Officer Swanson.
221

222 Personnel & Hiring Update – Dr. Jolley reported there are 28 certified new employees with about 6 of
223 those being reciprocated from other positions, and about 24 new classified employees with 6 of those being
224 reciprocated from other positions. There are 3 new employees for coaching positions. He also stated we will be
225 having a new employee meeting on Monday the 22nd at the SHS in the Little Theater room at 9:15 a.m., after
226 the opening meeting. Dr. Jolley thanked Julie Hawkins; the district's Human Resource's for all of her efforts
227 and said that she works hard putting things together.
228

229 **Patron Input**

230 None.
231

232 **Policies**

233 Professional Accountability – Dr. Jolley spoke and the board members discussed the new changes
234 made. Jamey Higham entertained a motion to move this policy to the consent calendar for September's board
235 meeting.
236

237 Moved by Jamey Higham, seconded by Sharlene Jolley that the board approve the motion to move this policy
238 to the consent calendar. Voting was 4 – 0 in the affirmative.
239

240 Service Animals in Schools/Psychiatric/Emotional Support Dog – Dr. Jolley and the board members
241 discussed the new changes made. Jamey Higham entertained a motion to move it to the consent calendar for
242 September's board meeting.
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244 Moved by Jamey Higham, seconded by Sharlene Jolley that the board approve the motion to move this policy
245 to the consent calendar. Voting was 4 – 0 in the affirmative.

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Action Item Recap:

1. Dr. Jolley will ask Guy Bliesner to come to the October board meeting.
2. Dr. Jolley will talk to Scott Williams and let him know the decision of the board
3. Dr. Jolley will start the request for proposal process for the marquee
4. District Office will layout the Professional Accountability into policy format.
5. District Office will layout the Service Animals in Schools/Psychiatric/Emotional Support Dog into policy format.

Moved by Scott Fredrickson, seconded by Sharlene Jolley that the meeting adjourn. Voting was 4-0 in the affirmative. Time: 8:22 p.m.

Stephanie Harker, Board Secretary

**Executive Session Minutes
August 18, 2016**

Present: Cole Clinger, Scott Fredrickson, Jamey Higham, Sharlene Jolley, and Dr. Jolley. Rich Brown was absent.

1. Student Matters
 - a. Motion to approve Plan A for Student A
2. Personnel Issues
 - a. Resignations
 - b. New Hires



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