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# MINUTES

**Shelley Joint School District No. 60  
Regular Meeting of the Board of Trustees  
District Service Center – 6:00 p.m.  
185 W. Center Street  
Shelley, ID 83274  
Thursday, May 19, 2016**

Board Trustee Scott Fredrickson called the meeting to order at 6:01 p.m. Board members present were Rich Brown, Cole Clinger, Sharlene Jolley; Superintendent Bryan Jolley was also in attendance. Chairman Jamey Higham came into executive session late.

Moved by Sharlene Jolley, seconded by Cole Clinger that the board approve the agenda. Voting was 4 – 0 in the affirmative.

**Executive Session:**

Moved by Sharlene Jolley, seconded by Rich Brown that the board move into Executive Session to discuss personnel and potential litigation, and student matters as allowed by Section 74-206 (1) (a), (b), and (f) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Jamey Higham – absent, Sharlene Jolley – yea. Time: 6:02 p.m.

Jamey Higham called the public session to order at 7:11 p.m.

**Treasurer Statement:**

Board Treasurer Cole Clinger stated that he reviewed the financials and found everything to be in order.

**Consent Calendar:**

Moved by Sharlene Jolley, seconded by Scott Fredrickson, that the board approve the consent calendar items which include the following: minutes of the April 13, 2016 Work Session of the Board of Trustees, Minutes of the April 21, 2016 regular board meeting, and Minutes of the April 28, 2016 Special Meeting of the Board of Trustees; approval of April bills; New Hires: Carla Reeves, Marissa Marecle, Marianne Frost, David Scott Hurst, Karen Christensen, Lisa Stanley; Resignations: Jessica Banner, Jenni Cummings, Jordan Shumway, Patrice Williams, Emily Banks, Jared Eggleston, Quinn Twiggs, Courtney Lott Case, Preston Popp; Retirement: Lanae Hokanson, Penny Keller, Julie Thornley, Rebecca Prescott. Voting was 5 – 0 in the affirmative.

**Motions from Executive Session:**

None.

**District Reports:**

Technology Upgrade – Dr. Jolley met with the technology committee earlier this spring and it was decided that chrome books are the better way to go instead of laptops due to the versatility, manageability and battery use of 8 hours vs. 2 hours. When we get them they come to us in a form called white glove which means that they have certain set of applications and software on them. The students will log in using a google account and be able to save their work to the google drive. Students can also access their saved work from home by logging into their google account.

Dr. Jolley said the plan is to add an additional 300 chrome books to be spread throughout the district for the elementary and secondary schools. These can be used for research, in class time, to type a paper – they have keyboards, testing and should also help expedite our testing ability getting done quicker in the future. This will bring the lab to the kids in the classroom. There will be a roller cart they are placed on and also be used as a charging station. They will also need to add 26 additional Wi-Fi access points for the chrome books to make sure there is good coverage. They are also going to upgrade about 80 teacher workstations.

The chrome books are built in a solid state and are ruggedized; they have a rubber coating on the edges, no hard drives, there is nothing inside that is mechanically moving, and they have 256 GB of memory. There is a one year warranty on parts on labor and we are looking into other school districts and the possibility of piggy backing on another districts current contract if they have one and which we are allowed to do. If not, then we will be backed up a little bit and have to put out a request for proposal etc. We are looking into getting a touch screens for the younger grades and these do cost more. This is a \$100,000.00 investment plus the access ports but will be a boost to our technology department and Dr. Jolley feels this should be a good step. Most districts are moving this way also.

64 Special Education Law Conference – Special Education Director, Mike Messick spoke about attending this  
65 conference on the 5th & 6th of May. He said there is a board of lawyers that represent many of the school districts in  
66 the State of Idaho who were present and talked about law on a national level but also shared information that  
67 related to cases that happened in the State of Idaho. Mike gave a quick synopsis over what he called the do's and  
68 don'ts such as conflict resolutions, how to handle meetings, taking notes beforehand and making sure that you're not  
69 making a pre-determination, role of parents at the team meeting, advocates for parents and lawyers, building trust  
70 and just in general how to keep yourself out of hot water.

71  
72 He said the lawyers also went over statutes, cases that happened, what took place, and the outcome of those that  
73 were led to litigation. Colleague letters, clarifying elements of law and how the law is being interpreted, a lot of that  
74 dealt with harassment. He said this is very prevalent right now with special needs populations being targeted  
75 specifically because of their disability. Social media and confidentiality are a big issue, and misuse of social media by  
76 staff. Most of these lawyers went to the national conference and brought back some specific hot topics on service  
77 animals, procedural safeguards and written notice, parental consent, evaluations, access to records, and a lot of  
78 discipline stuff. Mr. Messick felt this conference was very informative and he appreciates being able to attend.

79  
80 Staff Changes for 2016-2017 – Dr. Jolley went over this year's list and said there is 8 teacher retirements,  
81 some changing where people shifted around in the district, currently still have a few elementary positions needed to  
82 fill but other than that they are pretty close to filling in the holes for the certified positions, classified have a lot of  
83 openings left to fill. Dr. Jolley said this year's list is pretty comparable to last year's list with some people moving and  
84 some elementary teachers starting families.

85  
86 **Employee Recognition:**

87 Principal Mike Messick recognized Michelle Shay, who is a first year counselor at Hobbs Middle School. Mike  
88 said that Michelle was highly recommended as one not needing supervision and being ready to go into a building and  
89 handle herself from her professor at ISU. He said she came in and with very little training in PowerSchool and  
90 handled herself well at registration. She has blended in very well with the staff, learned the programs, and has been  
91 able to make schedules run. She did testing for us and that came out very well. Dr. Jolley presented her with a gift  
92 card as a token of our appreciation and thanked her.

93  
94 **Academic Achievement Update:**

95 Testing – Dr. Jolley spoke and said that Mike gave him a segway into testing and talked about how well  
96 testing had gone. Last year was our first real try with the SBAK test or ISAT II and we weren't sure how it work - if  
97 the testing would take too much time or how the machines would handle it. This year has been almost uncanny how  
98 smooth things have ran with the testing and part of that is our IT department, a lot of that is our counselors and  
99 other people being involved to support as proctors and it's worked really well. He asked if the tests are too long still  
100 and he said he thinks most people would say yes it is. It went very smoothly.

101  
102 He also said new to us this year is a test called WIDA which is a new test for our English language learners, it's on a  
103 computer system, there are audio portions of it and we used a set of chrome books for that testing and it worked  
104 flawlessly. We were really happy with the results. It is a pretty technology reliant, test with a lot of demands on  
105 those machines. He said Patty Gil, Tammi Dial and Don Wilde worked with that and got it running. We will probably  
106 have results in July.

107  
108 Our juniors took the SAT and the high school let all the other grades out that day and every teacher in the  
109 high school and he thinks aides was involved in being a proctor. It is a big endeavor. We do not have results on this  
110 yet but will share at a later date. Based on what the state superintendent is saying the SAT test may change within  
111 the next two years and be gone. The ACT will become a statewide required test based on the fact that this is more  
112 recognized in the Western States.

113  
114 **Old Business:**

115 Professional Accountability Draft – Dr. Jolley and the board discussed this draft and decided to move to 1st  
116 reading for June's board meeting underneath the policies section and allow the School District's Attorney, Doug  
117 Nelson to review this draft for up to 5 hours for legal counsel. Dr. Jolley will ask Doug Nelson.

118  
119 Moved by Sharlene Jolley, seconded by Scott Fredrickson that the board approves the motion to move to  
120 1st reading underneath the policies section. Also, to allow the School District's Attorney, Doug Nelson to review this  
121 draft for up to 5 hours for legal counsel. Voting was 5 – 0 in the affirmative.

128 Supplemental Levy Results – Board Chair, Jamey Higham spoke saying that the results were overwhelmingly  
129 in favor of the levy renewal with 69% of votes. He said that 799 people came out and that indicates good support  
130 from our community for our school district. He said we will make sure we are very careful with how we spend that  
131 money and the things that we have been spending it on before. We will keep those programs in place and be very  
132 smart about how we use it. Dr. Jolley spoke giving a big thanks to the community and our patrons for that support.  
133 He said that board members Jamey Higham and Scott Fredrickson were around when they had to cut \$900,000.00  
134 out of the budget before because of short, fallen state funds and cutting almost \$600,000.00 out this time would  
135 have been no less painful. He is glad we will be able to continue funding to have our resource officer, mid-day  
136 bussing for Kindergarten, support our STAR Tutor program, and help our Technology and text book needs. All of  
137 those things that we weren't able to do during the downside are back so we continue to support those. Jamey  
138 Higham also said with the approval from the board he would like to write a letter to the editor thanking the  
139 community for their support.  
140

141 **New Business:**

142 Approval of Negotiated Agreement for 2016-2017 – Dr. Jolley said that they really just need a motion from  
143 the board to approve the ratification of that agreement with our SEA. He said it went very well, our association came  
144 in we had not been on a career ladder which the state board and legislature moved us towards so we weren't sure  
145 how it was going to go frankly as we looked at that because it's not easy task to take a salary schedule with  
146 7 lanes and 15 steps and compress it into 3 lanes and 10 steps. The association worked very well with us and we  
147 were able to come to an agreement fairly rapidly and he thinks they were excited for what the future holds because  
148 the legislature is committed to fund that career ladder and for teachers that means raises pretty consistent over the  
149 implementation phase of this thing. They are taking care of our younger teachers with large increases from the base.  
150 Our more experienced teachers as we put them on the career ladder many of them would have only seen a one point  
151 something increase based upon the ladder. We felt like since the state was funding across the board classified,  
152 administrators, and nobody got less than 3% we felt that's where we should shoot for our people to be who have  
153 experience. So in our district some of the newer teachers might get 8%. He said its simple math problem, Trish  
154 Dixon, Business Manager pointed out that someone making \$32,000.00 and getting a \$2,000.00 increase is a greater  
155 percentage than a person making \$50,000.00 and getting a \$2,000.00 increase. He said we did help them with  
156 insurance as that went up about \$28.00 dollars a month. The district agreed to give them a \$15.00 additional  
157 increase in their stipend to help defray that cost and they have to pick up the other \$13.00 out of pocket. So they will  
158 pay a little employee out of pocket will be a little over \$50.00 dollars and that includes their medical, dental, vision  
159 and life insurance. Jamey Higham made the comment that he felt we have a very good, trusting relationship with the  
160 state board and legislature and SEA, and Sharlene Jolley said it is a wonderful relationship. Dr. Jolley agreed and said  
161 that most of that is because of what Trish Dixon does with the financials and the questions she answers to help  
162 people understand the career ladder.  
163

164 Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the motion to approve the  
165 ratification of the negotiated agreement. Voting was 5 – 0 in the affirmative.  
166

167 Enrollment – Dr. Jolley said next year is the Idaho High School Activities Association count year which  
168 means they take our November enrollment at our high school grades 9-12 and another count in March and average  
169 the two and the magical number for us is 639. If we are over 639 with the average of those two time periods then  
170 we go 4A, one year as a grace year, then the following year you go to your new classification. The figures on  
171 enrollment sheet the numbers are sitting at 635 but last November our numbers were higher and traditionally this  
172 happens every year. Dr. Jolley's concern at this point is do we want to try and maintain our 3A level for one more  
173 classification cycle and then in three years go 4A. The board discussed this and mentioned that the 8th grade class  
174 coming in is bigger than the senior class going out. It was decided to put a moratorium on foreign exchange students  
175 for one year.  
176

177 Moved by Scott Fredrickson, seconded by Cole Clinger that the board approve the motion to approve a  
178 moratorium on exchange students for the 2016-2017 year. Voting was 5 – 0 in the affirmative.  
179

180 Summer Work Session – Board Chair, Jamey Higham asked the Board Secretary, Stephanie Harker to send  
181 out an email within the next two weeks to the board members asking for dates within the first 10 days of August to  
182 hold a summer work session.  
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193 **Superintendent's Report:**

194 Imagine Learning Report – Dr. Jolley spoke and said that this goes back to when he spoke with Patty Gil  
195 who started using a program called English Language Learners (ELL) produced by company called Imagine Learning  
196 and it's a computer system program to help language learners with reading and literacy skills and they invited Jared  
197 Heath and himself to go down to Provo, UT to look at this program. They toured the facility and visited an  
198 elementary school that has been using this program for the past 7 years and were really impressed with it. Dr. Jolley  
199 said he has spoken with new Title One director, Mr. Ben Lemons and is potentially looking at this program as an  
200 investment for kids here. It not only presents English but it has 26 different languages. It is a considerable  
201 investment since it is a per seat license. There are title funds to pay the cost if decided to purchase. He said this  
202 program is most effective up through the 4th grade. There is a statewide conference in June and Dr. Jolley is going  
203 to invite Ben Lemons and Robyn Elswood to attend, and then make a decision.  
204

205 **Patron Input:**

206 Jamey Higham opened and allowed the following patron to speak:  
207

208 Tammie Peterson spoke to the school board as a representative of the Shelley Youth Baseball Board of  
209 Directors and presented a proposal for a Baseball practice field on the NE corner of Riverview Elementary School. All  
210 supplies and labor would be donated by various organizations and they are asking that the school absorb any  
211 liabilities. The school board discussed this and asked Trish Dixon to contact the school's insurance liability carriers  
212 and bring that information back to the June school board meeting.  
213

214 **Policies:**

215 Illness and Disease Management (formerly 504.20, 504.21, 504.24) – Dr. Jolley spoke and said that we  
216 have not heard back from our legal counsel Doug Nelson yet so he proposed that we leave the following policy until  
217 the next board meeting. Board Chair, Jamey Higham decided to leave this at 2nd reading for June's board meeting.  
218

219 408.70 Grievance Procedure – Board members discussed this and the board chair made a motion to move  
220 to the 2nd reading for June's board meeting. Also, to have Superintendent Jolley get in touch with the district's  
221 attorney regarding the review of this policy.  
222

223 Moved by Sharlene Jolley, seconded by Rich Brown that the board approve the motion to move to 2nd  
224 reading. Voting was 5 – 0 in the affirmative.  
225

226 Service Animals in Schools/Psychiatric/Emotional Support Dog Policy – Board Members discussed the Service  
227 Animal policy and the Psychiatric/Emotional Support Dog proposed policy. Board Chair decided to move to the 1st  
228 Reading for June's board meeting.  
229

230 Moved by Scott Fredrickson, seconded by Rich Brown that the board approve the motion to move this policy  
231 to the 1st reading. Voting was 5 – 0 in the affirmative.  
232

233 **Action Item Recap:**

- 234 1. Professional Accountability to be moved to 1<sup>st</sup> reading for June's board meeting underneath the policies section  
235 and for Dr. Jolley to ask Doug Nelson to review this draft for up to 5 hours for legal counsel.  
236 2. Dr. Jolley to get in touch with the district's attorney regarding the review of the Grievance Procedure Policy.  
237 3. Stephanie Harker to email board members within the next two weeks asking for dates within the first 10 days in  
238 August to hold a summer work session.  
239 4. Trish Dixon to contact the school district's insurance liability carriers in regards to the proposed practice baseball  
240 field.  
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242 Moved by Scott Fredrickson, seconded by Sharlene Jolley that the meeting adjourn. Voting was unanimous  
243 in the affirmative. Time: 8:28 p.m.  
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Stephanie Harker, Board Secretary

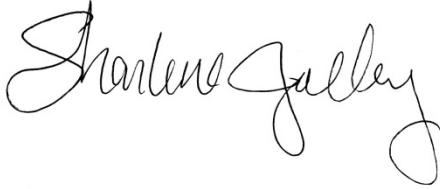
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**Executive Session Minutes**  
**May 19, 2016**

Present: Rich Brown, Cole Clinger, Scott Fredrickson, Sharlene Jolley, and Dr. Jolley. Jamey Higham came in late.

1. Resignations, Retirements, New Hires
2. Personnel Issues
3. Policies that need reviewed regarding personnel
4. Student Matters
5. Potential Litigation

266

A handwritten signature in black ink that reads "Sharlene Jolley". The signature is written in a cursive style with a large initial 'S' and a long, sweeping underline.

267