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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:00 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, July 20, 2017**

Board Member Scott Fredrickson called the meeting to order at 6:00 p.m. Board members present were Rich Brown, Superintendent Bryan Jolley, Brian Osterman, and Lisa Marlow.

Interviewing of Candidates for Zone 3 Trustee:

Mr. Fredrickson recognized Cole Clinger as the only candidate who applied for the Trustee seat in Zone 3. Mr. Fredrickson then read a letter that Cole Clinger wrote to the board expressing his interest for this seat. Mr. Fredrickson asked the board if they had any questions for Mr. Clinger and there were none. Lisa Marlow commended Cole for his past efforts and said that she feels his experience is quite valuable. Mr. Fredrickson also thanked Mr. Clinger for his years of service and said that it has been really fun working with him on the board and he appreciates his interest in wanting to serve further. Mr. Fredrickson then entertained a motion to appoint Mr. Cole Clinger as the new Zone 3 school board Trustee.

Moved by Rich Brown, seconded by Lisa Marlow, that the board appoint Mr. Cole Clinger as the new Zone 3 school board Trustee. Voting was 4 – 0 in the affirmative.

Mr. Fredrickson then swore Mr. Clinger in and they both signed the Trustee's Oath of Office.

Reorganization of the board:

Mr. Fredrickson relinquished the chair to Superintendent Jolley. Dr. Jolley entertained a motion for nominations for board chair.

Scott Fredrickson nominated Cole Clinger for board chair. Lisa Marlow seconded the nomination. Voting was unanimous in the affirmative.

Dr. Jolley relinquished the chair to Mr. Clinger. Mr. Clinger entertained a motion for nominations for board vice chair.

Cole Clinger nominated Scott Fredrickson for board vice chair. Lisa Marlow seconded the nomination. Voting was unanimous in the affirmative.

Mr. Clinger entertained a motion for nominations for board clerk.

Scott Fredrickson nominated Lisa Marlow as board clerk. Brian Osterman seconded the nomination. Voting was unanimous in the affirmative.

Mr. Clinger entertained a motion for nominations for board treasurer.

Rich Brown nominated Brian Osterman for board treasurer. Lisa Marlow seconded the nomination. Voting was unanimous in the affirmative.

The board then went over the new school building and committee assignments.

The board now stands:

Cole Clinger – Chair
Scott Fredrickson – Vice Chair
Lisa Marlow – Clerk
Brian Osterman – Treasurer
Rich Brown – Board Member

Building Representation:

Sunrise Elementary -Scott Fredrickson
Riverview Elementary -Cole Clinger
Stuart Elementary - Lisa Marlow
Hobbs Middle School - Brian Osterman
Shelley High School - Rich Brown

Committee Assignments:

Interest-Based Bargaining – Cole Clinger & Scott Fredrickson
Curriculum/District Improvement - Lisa Marlow & Rich Brown
Leadership Bonuses/Career Ladder - Cole Clinger
Technology Committee - Brian Osterman & Lisa Marlow
Safety Committee - Rich Brown
Facility Committee - Brian Osterman & Scott Fredrickson
Insurance Committee - Scott Fredrickson

Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approve the new Building and Committee Assignments for the 2017-2018 school year with the proposed change. Voting was unanimous in the affirmative.

Roll call: Board Chair Cole Clinger read the names of Rich Brown, Scott Fredrickson, Superintendent Jolley, Brian Osterman and Lisa Marlow in attendance.

75 **Approval of Agenda:**

76 Moved by Scott Fredrickson, seconded by Rich Brown that the board approve to amend the agenda to remove item a. STAR
77 Results under the Academic Achievement Update section and in place of that add Concurrent Enrollment; to add item g. under New Business
78 section and add District LEA Representative. Voting was unanimous in the affirmative.
79

80 Moved by Scott Fredrickson, seconded by Rich Brown, that the board approve the agenda. Voting was unanimous in the affirmative.
81

82 **Executive Session:**

83 Moved by Lisa Marlow, seconded by Scott Fredrickson that the board go into Executive Session to discuss personnel as allowed by
84 Section 74-206 (1) (a) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Lisa Marlow
85 – yea, Brian Osterman – yea. Time: 6:24 p.m.
86

87 **Public Session:**

88 Cole Clinger called the session to order at 7:00 p.m.
89

90 **Pledge of Allegiance:**

91 Brian Osterman led.
92

93 **Treasurer Statement:**

94 Rich Brown stated that he went over to the District Office and reviewed the books and it looked like everything was in order.
95

96 Mr. Clinger and the board discussed having Business Manager Lanell Farmer provide a more in depth monthly financial report to include
97 budget, expenditures, and percent spent to the Board Secretary Stephanie Harker to include in the board packet each month. The board
98 decided to make this an action item.
99

100 **Consent Calendar:**

101 Moved by Scott Fredrickson, seconded by Rich Brown, that the board approve the consent calendar items which include the
102 following: minutes of the June 15, 2017 regular board meeting; approval of June bills; New Hires: Myah Gillespie – 9th Grade Volleyball
103 Coach, Cindy Staley – SHS Special Ed Teacher, Ryan Campbell – Hobbs Math, Science & Skill Building Teacher, Marianne Frost – SHS Math
104 Teacher, Eugenia Thompson – Stuart Special Ed Teacher, Shara Lindsay – Riverview Special Ed Teacher, Sadie Jamieson – Sunrise 2nd Grade
105 Teacher; Policies: 400.10 Teacher Evaluation Plan. Voting was unanimous in the affirmative.
106

107 Moved by Scott Fredrickson, seconded by Rich Brown that the board approve the Consent Calendar. Voting was unanimous in the
108 affirmative.
109

110 **Motions from Executive Session:**

111 None.
112

113 **Patron Input:**

114 Former Board Member Dallin Andrews addressed the board with his concerns regarding the Shelley High School parking permits.
115 Mr. Andrews expressed that he felt the high schools cost for parking permits is too high and suggested charging .16 cents for a parking
116 sticker instead of a hanging tag. He also said that the patrons should have been asked for their vote on this matter before the board
117 approved this change and that if the high school needs more money for the parking lot then the board should ask the patrons for the money
118 instead of making them pay for parking permits. Mr. Andrews also mentioned an item in our policy that was of concern to be changed.
119

120 Mr. Brown addressed Mr. Andrews and stated that after talking with him earlier on the phone and having a good discussion then that he was
121 honest with Mr. Andrews when saying that Mr. Andrews did not change Mr. Browns mind over the phone and he still doesn't feel any
122 different now for the reason being that the parking permit is an optional thing. None of the students have to drive to school so this is not a
123 fee assessed to the students. It's an option for them. Mr. Brown said that he agrees with Mr. Andrews to a point about the taxpayers in this
124 community having paid for the school and everything in it but there are examples of this in and out of the school that as taxpayers pay the
125 cost more than once.
126

127 Mr. Brown also said that as a board and as of patrons of the district that there is a need for accountability to know where the money is going
128 and what it is being used for. Mr. Brown asked Mr. Lords to address this further. Mr. Lords said that the money will be used to purchase
129 more security cameras for the parking lot. Mr. Lords mentioned a situation that recently happened with a car hitting another car during
130 football practice and nobody saw who hit who and the current cameras did not catch this. Mr. Lords said the money is to help upgrade the
131 parking lot and hopefully extend additional parking on the west side. Mr. Clinger asked Mr. Lords what he projects and Mr. Lords answered
132 with they purchased 300 passes and the parking lot has a total of 310 spots. He thinks anywhere from 250-350 students would buy the
133 passes. Dr. Jolley asked Mr. Lords how our cost for parking permits compares with other surrounding schools and Mr. Lords said that we are
134 one of the lowest districts. He has contacted Idaho Falls and Skyline and they charge \$30.00, Madison charges \$35.00, Rigby charges
135 \$20.00, Bonneville and Hillcrest are charging \$20.00 also.
136

137 Mr. Fredrickson made the comment to Chairman Mr. Clinger that one reason he thinks the board decided to pass this is because it was
138 recommended to do in our safety audit. Dr. Jolley commented that this was one reason parking permits came up. Mr. Fredrickson said that
139 he feels we have a liability to make sure that our students and property are kept safe and having cameras is a big part in doing this. Dr.
140 Jolley read the part of the safety audit where that recommendation was addressed. Dr. Jolley commented that he knows there is a
141 difference in the cost between what Mr. Andrews presented and what the high school spent but there is a difference and a hang tag vs. a
142 sticker does cost more. Mr. Clinger asked Mr. Lords what the cost was and he said about \$3.85 for the hanging tags and then he asked Mr.
143 Andrews what his price was that he came up with in which Mr. Andrews thanked the board for the information given and replied that the
144 cost he is proposing is .16 cents. He also said that you could buy more stickers for each car in your household if a student was going to drive
145 more than one different vehicle and the cost would still be more efficient. Mr. Clinger thanked Mr. Andrews.
146

147 **District Reports:**

148 None.
149

150 **District Recognition:**

151 None.
152

153 **Academic Achievement Update:**

154 Dr. Jolley reported on the concurrent classes offered at Shelley High School. He said that we had 151 students enroll in the
155 college level courses through Idaho State University and earned 466 credits for a cost of approximately \$30,290.00 (\$65.00 per credit) that
156 the Idaho Legislature paid for. Beginning last school year, Idaho made \$4,125 available to all students between seventh and 12th grades to
157 use toward paying for Advanced Placement college tests, professional-technical tests for certificates and dual-credit classes that apply
158 toward a college degree.

159
160 These opportunity credits are directly transferred through any of Idaho's public institutions who will accept dual-credit classes, many of
161 those classes are taught through the university by high school teachers. A handful of private schools, including Northwest Nazarene
162 University and Brigham Young University-Idaho, also accept them. Schools outside of Idaho may or may not. A private or church school may
163 or may not accept these credits but generally have or will let the student use them for an elective credit. Dr. Jolley said that the state board
164 of education is looking at the dual credit to see if this is really helping students and will send a proposal to the legislature next month. They
165 want to make sure that the schools or universities are accepting these college credits because some are saying these credits do not apply to
166 the students major. Idaho budgeted about \$6 million for advanced opportunities, but students ended up using double that.

167
168 Mr. Lords said there are over 760 total credits offered currently. Dr. Jolley said that right now you can take a college AP test and earn
169 anywhere from 3-8 credits without taking the AP course. Lisa Marlow asked Mr. Lords how a teacher can become a "con current" teacher
170 and he said that they have to have a master degree in that field and apply to the college and be accepted or become an adjunct professor
171 and there are a couple of exceptions of where a teacher doesn't have to have a master's degree based on their experience such as if that
172 teacher has had a long term success with teaching students and teaching AP courses before sometimes a college will allow them to teach
173 con current classes.

174
175 **Old Business:**

176 Follow up on Maintenance List and General Maintenance Report combined- Dr. Jolley said that with Administrators being out of
177 the buildings he hasn't really had a chance to walk the buildings with them but from what he has seen it looks good. He asked Maintenance
178 Director Don Wilde to go over the maintenance list in place at the buildings and share what has been completed and what work is in
179 progress.

180
181 Mr. Wilde reported on the Track at Shelley High School and said that it is complete and looks good. He showed them pictures and said that
182 the City of Shelley hauled off 16 tons of rubber to the Blackfoot Transfer Station. Mr. Wilde said that buildings are being cleaned and at the
183 high school is in various stages of disrepair right now. From pulling up the old carpet in the athletic hall and replacing with carpet squares to
184 re-painting the hallway. Mr. Frederickson said that he has gone over and looked at the athletic hall and thinks it looks great. The boys'
185 restrooms have been updated with new cinderblock walls and metal framed doors. Locker rooms showers have also been cleaned up by
186 removing hard water and mold and the maintenance crew is going to finish more painting. A new machine has been purchased that is safer
187 for the custodians and will help clean better.

188
189 The technology department has brought in over a 1,000 Chromebooks and has white gloved all of them. White gloved means that it tells you
190 what network the chrome book is hooked up to, who the chrome book belongs to, and where the chrome book is going to be at as well as
191 monitoring usage etc. Hardware has been purchased and saved around \$5,700.00 with the addition of the hardware to white glove the
192 chrome books themselves. In addition, there are carts that go with the chrome books and they are staged and ready to go out to the
193 schools. We still have quite a lot of XP machines out there and because XP is now out of date and Microsoft is no longer servicing XP. Mr.
194 Wilde would like to see us get rid of our XP machines as soon as we can to help prevent viruses and malware etc.

195
196 Mr. Wilde also mentioned that the new LED marquee is up and running. He ended with saying that the custodians have worked hard in
197 every building. There was some small term remodeling at Hobbs Middle School to take back some classrooms that were occupied by
198 computer labs. Mr. Clinger asked Mr. Wilde what his plan for the future was in regards to ensure that we don't get into the same situation
199 again like we did with the locker rooms. Mr. Wilde said that he has more staff and they know what their areas are and what the expectations
200 are and if needed will institute a daily check off list to go for those areas. Lisa Marlow commented that hopes our students will show respect
201 to the school and have pride in it and thanked Mr. Wilde and his crew for all of their hard work. Mr. Fredrickson said that he saw the
202 showers and they look good. Dr. Jolley said that we have good kids but somehow we need to train them to have respect for our buildings.
203 He said that the grounds crew has done a good job trimming hedges and he appreciates them.

204
205 Estimates for Future Parking Lot West Side of Shelley High School – Dr. Jolley asked Mr. Wilde to share the two estimates given
206 and Mr. Wilde said DePatco estimated just under \$200,000.00 and HK Contractors estimated \$103,125.00 (approximately \$650.00 per
207 parking space for 160 spaces). Mr. Wilde and the board discussed possible time frames to start this project and the length of time it would
208 take to complete along with other details such as what the project would entail and the price going up if we wait for a year. Business
209 Manager, Lanell Farmer said we have a healthy fund balance and the numbers will be better known when the audit results come back in
210 August. Also discussed was the safety concern of the small entrance and buses coming in and the backend of them swinging and hitting cars
211 which previously happened. The board discussed the possibility of only using certain entrances at certain times for buses only.

212
213 **New Business:**

214 Food Service Fee Hearing –Foodservice Director Barbara Pearson asked the board to approve a .10 cent increase in paid and
215 adult lunches in foodservice for the 2017-2018 school year. Mrs. Pearson said that the USDA wants us to charge the difference between our
216 free reimbursement and our paid reimbursement. Last year the free reimbursement was \$3.16 and the paid reimbursement was .30 cents
217 coming out to \$2.86 per meal. However, we charged \$1.90 (which is an average of the meals served at \$1.80 and meals served at \$2.05)
218 vs. the \$2.86 that they would like us to be at. So we are almost a dollar under per meal. They don't expect us to raise our price by a dollar
219 but they do expect at least a .10 cent increase per year to get us closer to that. Mrs. Pearson said they do this because they don't want the
220 free meals subsidizing the paid meals. Food service increases are due to Federal guidelines requirements.

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222

Fee	Last Year	This Year
Elementary Breakfast	\$1.30	\$1.40
Secondary Breakfast	\$1.50	\$1.60
Elementary Lunch	\$1.80	\$1.90
Secondary Lunch	\$2.05	\$2.15
Adult	\$3.65	\$3.75

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229 Moved by Rich Brown, seconded by Lisa Marlow, that the board approve the .10 cent increase across the board for all schools for 2017-
230 2018. Voting was unanimous in the affirmative.

231 SHS Fee Hearing – Athletic Director Wade Messick and Principal Eric Lords asked the board to approve to raise the price of the
232 family season punch card pass for a full year to \$200.00. Last year it cost \$165.00. He would also like to ask to raise the one sport punch
233 pass by to \$85.00 from last year's price of \$75.00. Mr. Messick said the reason being is that he looked at the other 3A schools and they are
234 charging more than us and we have not raised our price since the general individual price changed to \$6.00 from \$5.00. Mr. Messick said
235 that the money goes into the general athletic fund for all sports. Soccer, Track, Baseball and Softball are non-revenue sports. Mr. Lords said
236 that 4A schools charge for Track, Baseball and Softball. Board members asked questions and discussed and asked Mr. Messick and Mr. Lords
237 to do more research and present next month. This was made an action item.

238
239 Approval of Alternate Authorizations – Mr. Fredrickson read the following. I move that the Board declare a hiring emergency for
240 the following positions and hire the following: Ryan Campbell - Math, Science, and Study Skills Teacher at Hobbs Middle School, Marianne
241 Frost – Math Teacher at Shelley High School, Cindy Staley – Special Ed Teacher at Shelley High School, Eugenia Thompson - Special Ed
242 Teacher at Stuart Elementary, Shara Lindsay - Special Ed Teacher at Riverview Elementary, and Sadie Jamieson -Second Grade Teacher at
243 Sunrise Elementary.

244
245 Moved by Scott Fredrickson, seconded by Rich Brown, that the board approve the Alternate Authorizations for 2017-2018. Voting was
246 unanimous in the affirmative.

247
248 Follow Up with any Board Members attending the ISBA Summer Leadership Training – Lisa Marlow said that she attended and
249 said it was good. She feels like in a year it will be even more beneficial as she gains more experience.

250
251 Proposed Calendar for 2017-2018 Board Meeting Schedule – Mr. Clinger and the board discussed dates and the board decided to
252 change the December date from the 21st to the 14th.

253
254 Moved by Scott Fredrickson, seconded by Lisa Marlow, that the board approve the 2017-2018 school board meeting schedule with the
255 proposed change. Voting was unanimous in the affirmative.

256
257 Calendar for Work Session Dates – The board discussed dates and decided to meet for a work session on Wednesday, August 9,
258 2017 at 6:00 p.m. at the District Office.

259
260 District LEA Representative – Moved by Rich Brown, seconded by Scott Fredrickson that the board approve Dr. Bryan Jolley as the
261 LEA (Local Education Agency) Representative for the Shelley School Board in 2017-2018. Voting was unanimous.

262
263 **Superintendent's Report:**

264 School Immunization – Dr. Jolley shared the end of year report with the board. He said that we have been putting a lot of
265 emphasis on our school secretaries to make sure we have up to date immunization records or exemption forms and that our records are
266 accurate. Dr. Jolley said that for a lot of years we were behind but this last report shows that we are 99.5 compliant with the State of Idaho.
267 This means our secretaries are really making sure that each student either has a current immunization record or an exemption form in their
268 file. Dr. Jolley also said that we just got an attendance report back and our attendance numbers showed higher than what we thought we
269 were at. K-3rd Grade at 96%, 4-6th Grade 95.5% and 7-12th Grade at 96%. Dr. Jolley said this is great news as it generates income for our
270 district and means that kids are in school learning.

271
272 **Policies:**

- 273 a. ISBA Students - 3270 District Provided Access to Electronic Information, Services, and Networks/SSD #60's 310.10 Internet
274 Acceptable Use – Consent Calendar

275
276 Moved by Rich Brown, seconded by Scott Fredrickson that the board move 310.10 Internet Acceptable Use Plan Policy to the consent
277 calendar. Voting was unanimous in the affirmative.

- 278
279 b. 803.10 Building Facilities Usage Policy – 1st Reading

280
281 The board discussed and decided to keep at 1st Reading and made an action item for board members to bring ideas in regard to this policy
282 to the August 9, 2017 Work Session for further discussion.

- 283
284 c. 504.05 Lunch Charges – Consent Calendar

285
286 Moved by Scott Fredrickson, seconded by Lisa Marlow that the board move the 504.05 Lunch Charges Policy to the consent calendar with
287 the suggested changes. Voting was unanimous in the affirmative.

288
289 **Action Item Recap:**

- 290
291 1. Business Manager Lanell Farmer to provide a monthly financial report to include budget, expenditures, and percent spent to the
292 Board Secretary Stephanie Harker to include in the board packet each month.
293
294 2. Stephanie Harker to add 502.40 Motor Vehicle/Driving Policy to the August Agenda.
295
296 3. SHS Athletic Director Wade Messick and Principal Eric Lords to research costs of an athletic season pass to present to the board
297 members at the August Board Meeting.
298
299 4. Stephanie Harker to circulate the new 2017-2018 Board Meeting Schedule to Board Members.
300
301 5. Board Members to bring ideas in regards to 803.10 Building Facilities Usage Policy to the August 9, 2017 Work Session.

302
303 Moved by Scott Fredrickson, seconded by Lisa Marlow that the meeting adjourn. Voting was unanimous in the affirmative. Time: 9:02 p.m.
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**Executive Session Minutes
July 20, 2017**

Present: Bryan Jolley, Cole Clinger, Lisa Marlow, Brian Osterman, Scott Fredrickson, and Rich Brown.

- New Hires
- Coaches
- Teacher Contracts
- Emergency Hires

A handwritten signature in cursive script that reads "Lisa Marlow". The signature is written in black ink and is positioned in the center of the page.

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323