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**MINUTES**

**Shelley Joint School District No. 60  
Regular Meeting of the Board of Trustees  
District Service Center – 6:00 p.m.  
185 W. Center Street  
Shelley, ID 83274  
Thursday, March 15, 2018**

Board Chair Cole Clinger called the meeting to order at 6:01 p.m. In Attendance were Brian Osterman, Rich Brown, Scott Fredrickson, Lisa Marlow, and Superintendent Bryan Jolley.

**Agenda:**

Moved by Scott Fredrickson, seconded by Rich Brown that the board amend the agenda to move District Recognition from this agenda to the April 19, 2018 agenda. Voting was 5 - 0 in the affirmative.

Moved by Rich Brown, seconded by Brian Osterman that the board approve the agenda. Voting was 5 - 0 in the affirmative.

**Pledge of Allegiance:**

Mr. Brown led.

**Budget Report:**

Business Manager, Lanell Farmer reported that we are now 2/3rds of the way into the budget. Mrs. Farmer said that everything looks right on track.

**Treasurer Statement:**

Brian Osterman stated that he had the opportunity to look at the district's finances and everything seemed to be in order.

**Consent Calendar:**

Moved by Scott Fredrickson, seconded by Rich Brown, that the board approve the consent calendar items which include the following: minutes of the February 15, 2018 regular board meeting; approval of February bills; New Hires: Jamie Hanson - SHS Assistant Track Coach, Michelle Shay - Hobbs Assistant Track Coach, Staisha Roberts - Hobbs 2nd Assistant Track Coach; Substitutes: Colin Anderson, Vicki Duffin, Andrew Barker; Resignations: Michelle Hamilton - Sunrise Kindergarten Teacher, Tanys Howells - Hobbs Assistant Track Coach; Policies: 400.10 Teacher Evaluation Plan, 300.00 Administrator Evaluation, and 301.00 Administrative Staff Duties and Qualifications. Voting was 5 - 0 in the affirmative.

**Patron Input:**

A Shelley High School Student presented a petition that included 274 signatures asking the school board to increase school security measures which would include locking of doors, more school resource officers, and taking positive action. This is due to not feeling safe in school and the recent school shooting in Parkland, Florida. The main request would be to lock the doors. This would be a simple and cost effective measure. This student said that there are 15 doors unlocked throughout the day at the high school. The student ended with remarks that they have done their part and now this student hopes and prays that the school board will do their part to protect the students and staff of Shelley Schools. Dr. Jolley and board members engaged in conversation with this student and commended this student for having the courage to take a stand.

Patron Pam Dooley expressed her concerns regarding extracurricular activities where students have to try out and instead allow open opportunities for all students. Mrs. Dooley feels that after 3:30 when school is let out that the schools should be opened up to the community to dictate what they want. Mrs. Dooley feels like there should be community education and club sports.

Dr. Jolley made the comment that there are about 82% of our high school students taking advantage of extracurricular activities. He said that we want our kids to be busy because being busy means that they are not getting in trouble. Kids are learning leadership, cooperation, and team building skills. Extracurricular activities is often called the 3rd unseen curriculum and kids need to learn what defeat is and what it is to be cut off from a team and how to pick themselves up from your boot straps. He said it's not about getting a trophy but it's about life lessons. Dr. Jolley said that he doesn't want to contradict what Mrs. Dooley is saying but he thinks our kids are much more involved and the opportunities are there if they choose to take advantage of them. Now whether there are too many activities or not then that is up to the community but Dr. Jolley said that he does not feel that our community is ready to do away with these activities.

Board members asked questions of Mrs. Dooley and expressed their opinions that that this would be a hard sale for our community and they aren't sure how we could do away with school activities. Mr. Clinger ended the discussion by saying that there would be a lot that would need to be considered.

**District Reports:**

Dr. Jolley and board members discussed the results of the recently passed supplemental levy. Bingham County had 289 patrons vote in favor of the levy and 117 voted against. Bonneville County had 27 patrons vote in favor and 3 voted against. Both counties combined totaled 316 votes in favor and 120 votes against. Dr. Jolley discussed what the funding from this levy supports and that our district does not charge registration costs to the patrons due to the funding this levy brings. Mr. Clinger said that it is an honor to previous board members, those who are currently serving and have served the community for a long time, as well as Dr. Jolley and the school administrators that have all worked together to keep district program costs in check so that we don't have to ask the patrons for a larger amount of funds. There are 80% of districts that depend on a levy to support programs in Idaho.

73 **District Recognition:**

74 None.

75 **Academic Achievement Update:**

76 None.

77 **Old Business:**

78 2019 - 2020 Calendar - Dr. Jolley and school board members discussed option 1 and option 2 of the 2019 - 2020 school  
80 calendars. The following are the differences between the two options:

- 81 • **August**
- 82 • Teachers start one day later on option 2
- 83 • **September**
- 84 • Both options are the same
- 85 • **October**
- 86 • Move a flex in-service day (3<sup>rd</sup>) to a physical in-service on the 21<sup>st</sup>
- 87 • **November**
- 88 • One day added to Thanksgiving break
- 89 • **December**
- 90 • Both options are the same
- 91 • **January**
- 92 • Both options are the same
- 93 • **February**
- 94 • Added an in-service day on the 24<sup>th</sup> from the beginning of school (Aug.15<sup>th</sup>) to option 2
- 95 • **March**
- 96 • Both options are the same
- 97 • **April**
- 98 • Both options are the same
- 99 • **May**
- 100 • Added three days to the end of the year for both students and teachers (Students out of school on the two added in-service  
101 days (Oct 21<sup>st</sup> and Feb 24<sup>th</sup>)  
102  
103

104 The calendar committees vote is to accept option 2 and the board decided to approve option 2 for the 2019 - 2020 calendar school  
105 years.

106 Moved by Lisa Marlow, seconded by Scott Fredrickson that the board approve to accept calendar option 2 for the 2019 - 2020  
107 school years. Voting was 5 - 0 in the affirmative.  
108

109 Shelley High School Parking Lot Update -Dr. Jolley and Maintenance Director Don Wilde showed the blueprint plans to the  
110 board members and discussed them with the board.  
111

112 Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approve to put the Shelley High School parking lot out to bid.  
113 Voting was 5 - 0 in the affirmative.  
114

115 Math Committee Update - Dr. Jolley shared some names of those who will be on the math committee. Included were  
116 Courtney Markham representing Hobbs Middle School, Elizabeth Lathrop from Sunrise Elementary, Tringle Witt from the Shelley  
117 High School, Administrators include Burke Davis, Michael Messick, and Jared Heath. Mr. Clinger will represent the school board. Dr.  
118 Jolley said that we have one name down to represent the patrons but it has not been confirmed yet. The board asked Dr. Jolley to  
119 set a date for an organizational meeting with the committee.  
120

121 Facility Committee Update - Mr. Clinger said that he has a person in mind to ask for this committee but he has not yet  
122 called them. Mrs. Marlow has asked Chris Zweifel from the Shelley community and he has agreed. Mrs. Marlow said that Mr. Zweifel  
123 is the owner of ZZ consulting in Shelley and is a Civil Engineer with experience designing schools and other large buildings. He lives  
124 in Shelley and has children attending Shelley schools and she thinks he will be a great asset to our committee. The other board  
125 members were asked to talk with the patrons they have in mind and email those names to Board Secretary Stephanie Harker who  
126 are willing to serve on this committee.  
127

128 **New Business:**

129 Sick Leave Bank - Chris Fleming took the place on the Sick Leave Bank Committee of Judy Smith. Ms. Fleming said that  
130 the committee members got together mainly to clear up some of the language that seemed a little bit ambiguous. They changed  
131 the terms to requesting a 15 day request that has to come in a letter, in writing, and that person has to demonstrate that they are  
132 experiencing a financial loss. There is a committee representative from each school building. Our sick leave bank has about 101  
133 members and we have only had two employees out of the last three years ask to use some of these days. The committee feels  
134 good about the changes and Dr. Jolley mentioned that this has helped to save some people when facing illness and it's good that  
135 we have it in place to help take care of our people without having to decrease wages. After the board discussed they decided to  
136 accept the updated changes.  
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138 Moved by Brian Osterman, seconded by Lisa Marlow that the board approve the updated language changes to the sick leave bank  
139 provisions. Voting was 5 - 0 in the affirmative.  
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145 School Safety - The board discussed the topic of school safety such as school safety audits, school resource officers for  
146 each of our schools, a school safety committee, safety policy's, training, mental health education, and possibly arming teachers  
147 anonymously. After a lengthy discussion the board decided that the best starting point to approach this is to hold a work session on  
148 April 12, 2018 at 5:00 p.m. in the training room at the District Service Center with the school administrators. The school  
149 administrators were asked to review their building safety audits and come to the meeting prepared to share what safety measures  
150 they are currently taking and a plan to implement further safety measures. Mrs. Harker was asked to circulate designated school  
151 building plans to each board member as well as a copy of the safety audit, and each schools safety protocols chart. Mr. Clinger  
152 made the comment that everyone in the room has or knows someone in our schools whom we love and want to be protected.  
153

154 **Superintendent's Report:**

155 None.

156  
157 **Policies:**

158 Mrs. Farmer discussed any changes made to the following policies with the board.

- 159  
160 a. 806.10 Financial Management - 1st Reading

161  
162 Moved by Brian Osterman, seconded by Scott Fredrickson that the board approve the mentioned changes made to policy 806.10  
163 Financial Management and move this policy to a 2nd Reading. Voting was 5 - 0 in the affirmative.

- 164  
165 b. ISBA 7210 Financial Management Fixed Assests and Management Discussion and Analysis (GASB Statement 34) - 1st  
166 Reading

167  
168 Moved by Lisa Marlow, seconded by Rich Brown that the board adopt the ISBA's policy 7210 Financial Management Fixed Assests  
169 and Management Discussion and Analysis with the mentioned changes and move to the consent calendar. Voting was 4 - 0 in the  
170 affirmative.

- 171  
172 c. ISBA 7320 Financial Management Allowable Uses for Grant Funds - 1st Reading

173  
174 Moved by Scott Fredrickson, seconded by Rich Brown that the board adopt the ISBA's policy 7320 Financial Management Allowable  
175 Uses for Grant Funds with the mentioned changes and move to the consent calendar. Voting was 5 - 0 in the affirmative.

- 176  
177 d. ISBA 7400 Financial Management Purchasing, ISBA 7400P Financial Management Procurement Under a Federal  
178 Award - 1st Reading, and ISBA 7400F (Forms) - 1st Reading

179  
180 Moved by Scott Fredrickson, seconded by Brian Osterman that the board adopt the following ISBA policies as one policy with the  
181 mentioned changes and move to the consent calendar: 7400 Financial Management Purchasing, 7400P Financial Management  
182 Procurement Under a Federal Award, and 7400F (Forms). Voting was 5 - 0 in the affirmative.

- 183  
184 e. ISBA 7430 Financial Management Travel Allowances and Expenses - 1st Reading

185  
186 Moved by Scott Fredrickson, seconded by Rich Brown that the board adopt the ISBA's policy 7430 Financial Management Travel  
187 Allowances and Expenses with the mentioned changes and move to the 2nd Reading. Voting was 5 - 0 in the affirmative.  
188

189 **Action Item Recap:**

- 190 1. Mrs. Farmer is to ask April Hoy with the ISBA Policy Re-Write Program if our board members may be able to choose  
191 which sections of the policy manual to start the re-write process with based on what is felt to be of most importance  
192 such as the safety. Instead of starting with section one and going in order.  
193  
194 2. Dr. Jolley to set a date for an organizational meeting with the math committee.  
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196 3. Dr. Jolley and board members to email the names of patrons willing to serve on the facility committee to Board  
197 Secretary Stephanie Harker.  
198  
199 4. Mrs. Harker to email administrators a copy of their buildings safety audit to review and come to the work session  
200 meeting prepared to share what safety measures they are currently taking and a plan to implement further safety  
201 measures. Mrs. Harker to also circulate to board members a copy of the safety audit, their designated school  
202 building plans, and each school buildings safety protocol chart.  
203  
204 5. Mrs. Harker to email board members information in regards to what the costs are for a school resource officer.  
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206 Moved by Scott Fredrickson, seconded by Lisa Marlow that the meeting adjourn. Voting was 5 - 0 in the affirmative.  
207 Time: 8:07 p.m.  
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211 \_\_\_\_\_Stephanie Harker, Board Secretary