

Shelley Joint School District No. 60

CHILD NUTRITION MEAL CHARGES

The District 60 Board of Trustees wishes to establish consistent meal account procedures throughout the District. There is a fine balance that needs to be attained between the solvency of the Child Nutrition program and the nutritional needs of the students. Therefore, the goals of this policy are:

- To ensure that all students have access to nutritious meals and no child goes hungry.
- To encourage parents/guardians to assume the responsibility of meal payments and to promote the self-responsibility of students.
- To treat all students with dignity and confidentiality in the serving line regarding meal accounts.
- To support positive and clear communication among staff, administrators, teachers, students, and parents/guardians.
- To establish fair and consistent practices that can be used throughout the District.

Guidelines

Responsibility for Meal Accounts

1. The Child Nutrition Department is responsible for maintaining student meal accounts and notifying the parent/guardian of negative balances.
2. Parents/Guardians are responsible for timely payment to student meal accounts as well as monitoring student accounts to ensure the balance does not fall below \$0.00
3. The School Secretary/Designee is responsible for notifying the kitchen manager and the Child Nutrition Office when:
 - a. A student is checking out of school or
 - b. A new student is enrolled from outside the District.

Number of Charges Allowed

1. All Students K-8 will be allowed to charge a maximum of three (3) meals.
2. A la carte items may not be charged.
3. Shelley High School has a no charge policy
4. Adults will not be allowed to charge any meals.

Alternate Meals

To ensure that no child goes hungry, an alternate meal may be given to students who have exceeded the three (3) charge policy.

This institution is an equal opportunity provider.