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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:00 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, June 15, 2017**

Board Chair Cole Clinger called the meeting to order at 6:01 p.m. Board members present were Rich Brown, Scott Fredrickson, Jamey Higham, Sharlene Jolley, and Superintendent Bryan Jolley.

Moved by Sharleen Jolley, seconded by Jamey Higham, that the board approve to amend the agenda to include Section 74-206 (1) (f) of the Idaho Code and add letter c. Zone Issue under District Reports. Also to add letter c. Rental Pricing under Old Business and again letter c. Board Training under New Business. Voting was 5 – 0 in the affirmative.

Moved by Sharleen Jolley, seconded by Jamey Higham, that the board approve the agenda. Voting was 5 – 0 in the affirmative.

Executive Session:

Moved by Jamey Higham, seconded by Sharlene Jolley that the board go into Executive Session to discuss personnel as allowed by Section 74-206 (1) (a) and (f) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Jamey Higham – yea, Sharlene Jolley – yea. Time: 6:03 p.m.

Cole Clinger called the public session to order at 7:00 p.m.

Treasurer Statement:

Rich Brown stated that he reviewed the books and found everything to be in order.

Consent Calendar:

Moved by Scott Fredrickson, seconded by Sharlene Jolley, that the board approve the consent calendar items which include the following: minutes of the May 11, 2017 regular board meeting; approval of May bills; New Hires: Wally Foster – SHS Head Boys Basketball Coach, James Hardy – School District PSR, Breanne Hathaway – Stuart 5th Grade Teacher, Rita Dilworth – Riverview 4th Grade Teacher, Shari Moulton – SHS Head Girls Basketball Coach, Lance Bodrero – SHS History/Government Teacher, Travis Bird – PT Custodian for 2017-2018 & also Summer Crew Custodian, Michelle Stewart – Sunrise Duty Aide, Robin Bench – SHS Science Teacher, Marilyn Johnson – SHS Girls Basketball C-Team Coach, Jacee Jensen – SHS Girls Basketball JV Coach; Substitutes: Jasmine Lott, Stephanie Siems – Sunrise Foodservice, June Clark – Foodservice; Resignations: Linda Johnson – Stuart Food Service, John Crawford – SHS Social Studies Teacher, LaeLonae Gneiting – Sunrise PT Aide, Brenda Elordi – SHS Health Teacher and Varsity Softball Coach, James Hardy – Hobbs PT Skill Building Aide; Other: Foodservice Employee Recommendations per Barbara Pearson: Recommend Stacey Hall replace Kris Dials position as full time cook/cashier at Hobbs. Laura Grange to replace Chelsea Duncan as full time cook/cashier at Stuart and Jennifer Mortensen to replace Laura Granges 3.80 hour position at Shelley High School. Also recommended is Rachele Shively, Sandra Nester and Beverly Garner who have been approved as substitutes to now be approved for two hour positions. Policies: 603.10 Continuous Improvement Plan, 603.82 Classroom Use of Videos and Movies, 605.30 Graduation Requirements. Voting was 5 – 0 in the affirmative.

Motions from Executive Session:

None

Patron Input:

Michael Balmforth addressed the board about the condition of the high school specifically the Athletic facilities and hall. He brought pictures for the board members to see the condition of the facilities and shared his concerns of the facilities not being kept up and being insanitary. Board members discussed and spoke with Michael about the issues and Vice-Chair Jamey Higham said the facilities will be addressed and fixed. Dr. Jolley commented that he has done a walk through and the maintenance/custodial department are working on these issues. He will do a follow up with the board members next month.

District Reports:

Election Results – Dr. Jolley read the certified results from the Bingham County Commissioner's Canvas for the Trustee Zone 4 elections. Paige Hall had 39 votes and write-in candidate Brian Osterman had 138 votes. In Zone 5 Lisa Marlow ran unopposed so there was no election.

One Nomination – No Election for Lisa Marlow – Cole Clinger read the following:
"The Shelley School District Board of Trustees finds that the time for declarations of candidacy has expired and only one qualified candidate has been nominated for the position of Trustee from Zone 5. Accordingly, I hereby move that the Board declares Lisa Marlow as the elected Trustee in Zone 5 and further move that the School District Clerk provide the candidate a Certificate of Election." Board Clerk Sharlene Jolley then presented Mrs. Marlow with a Certificate of Election.

Moved by Cole Clinger, seconded by Sharlene Jolley, that the board approve the declaration to accept Lisa Marlow as the elected Trustee for Zone 5. Voting was 5 – 0 in the affirmative.

71 Zone Issue- Cole Clinger announced that Jamey Higham will be stepping down from the Board of Trustees effective at the
72 July board meeting. Mr. Clinger said that Mr. Higham changed jobs about a year ago and has done a phenomenal job fulfilling his
73 role here on the school board. In that time with a lot of travel and commuting involved he has stayed on top of this, and done a
74 great job. Mr. Clinger said that Mr. Higham told him that with this change he feels that its time with his career that he step down.
75 Mr. Clinger said that it's clear in talking with him that this was not an easy decision. Mr. Higham has been on the board for 12 years
76 and has made a tremendous contribution in that time.

77 Mr. Higham commented that it was a hard decision and he thinks the timing is good for it. He said that 12 years is a good number
78 and with some new school board members coming on they will be doing a lot of training and he just thought that this is a good
79 time. He loves Shelley and took a lot out of the school district and has been fortunate to give it back.

80 Mr. Clinger said we've been counseled that we can fill this vacancy either with the current board or with the newly elected board
81 members once they come on the board. Mr. Clinger asked Mr. Higham how he felt about that and Mr. Higham said that he felt that
82 it be best to wait until the new board members are sworn in and on the board so they can take part in making that decision. Mr.
83 Clinger went on to say that at this time we will open it up for the next four weeks from now June 15, 2017 until the close of
84 business day at 4:30 p.m. on July 13, 2017 to receive and accept letters of interest or intent from interested parties who reside in
85 Zone 3 at the Shelley School District Office. The District Office will e-mail all letters to board members at the close of business day
86 at 4:30 p.m. on July 13, 2017. Interested parties must reside in Zone 3 and can go to the Shelley School District webpage for a
87 boundary description and a link to google earth to check their zone by typing in their address. Or they may call the District Office
88 and ask which zone their address is in.
89

90 On July 20, 2017 starting at 6:00 p.m. the board will hold public session and the items of business will be in this order: 1. Formal
91 declaration of Vacancy, 2. Publicly consider all applicants who have put in their letter of intent so basically this is a public discussion
92 or interview that takes place here in open session where the board members can ask questions of them and discuss the applicants
93 with each other and then at that point the board will give any applicants the option to address the board and make any statements
94 3. The board will take possible action to fill the vacancy and swear in a chosen applicant for the open board position and then that
95 person will participate in the rest of the board meeting. This position will just fulfill the remainder of Jamey Higham's term which is
96 two years. After that the board will re-organize the board for the 2017-2018 school year.
97

98 **District Recognition:**

99 Dr. Jolley recognized and thanked Cole Clinger and Sharleen Jolley for their service on the school board.
100

101 **Academic Achievement Update:**

102 None
103

104 **Old Business:**

105 SHS Parking Permits– Eric Lords presented information to the board regarding the proposed parking permits. The board
106 discussed and made a decision to charge \$10.00 per parking ticket.
107

108 Moved by Sharlene Jolley, seconded by Scott Fredrickson, that the board approve Shelley High School to charge a \$10.00 dollar fee
109 for parking permits for the 2017-2018 school year. Voting was 5 – 0 in the affirmative.
110

111 Future Parking West Side of SHS- Dr. Jolley showed an aerial view of the West side of the High School and shared
112 measurements with the board for a future parking lot. Board members discussed and asked Dr. Jolley to report back with two
113 estimates at the July board meeting.
114

115 Rental Pricing – Board members discussed Brad Dial renting the gym at Hobbs Middle School and the fee he is paying.
116 Mr. Dial had previously asked the board to reduce the rental fee for him and the board had not made that decision yet. The board
117 decided to charge Mr. Dial \$100.00 per week for his basketball clinics until the board is able to address policy 803.10 at the July
118 board meeting.
119

120 Moved by Rich Brown, seconded by Sharlene Jolley, that the board approve to charge Brad Dial \$100.00 per week for his basketball
121 clinics until the board can address policy 803.10 Building Facilities Usage at the July board meeting. Voting was 5 – 0 in the
122 affirmative.
123

124 **New Business:**

125 Pledge of Allegiance – Dr. Jolley spoke to the board about including the Pledge of Allegiance to the Tentative Agenda for
126 future board meetings.
127

128 Budget Hearing – Business manager, Lanell Farmer, presented the budget for the 2017-2018 school year. Due to the
129 increase in enrollment, the district has created two new teaching positions; a 7th & 8th Grade English position at Hobbs Middle
130 School and a secondary math Position at the High School. All employees will receive raises with an increase in the insurance
131 stipend as well.
132

133 Mrs. Farmer also reviewed the special state distributions with particular emphasis on the increase in Professional Development
134 money as well as an increase in funding for College and Career Advisors.
135

136 Moved by Jamey Higham, seconded by Sharleen Jolley, that the board approve the 2017-2018 budget. Voting was 5 – 0 in the
137 affirmative.
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141 Board Training - Dr. Jolley recommended attending the July Summer Leadership Training to the board members and
142 discussed dates.

143
144 **Superintendent's Report:**

145 Year End Report – Dr. Jolley reported on the closing meeting and recognized a Classified and Certified employee from
146 each building, Teacher of the year and Retirees.

147
148 **Policies:**

- 149 a. ISBA Students - 3270 District Provided Access to Electronic Information, Services, and Networks/SSD #60's 310.10
150 Internet Acceptable Use – 2nd Reading

151 The board discussed and decided to leave this at 2nd Reading.

- 152
153
154 b. ISBA Personnel - 5340 Evaluation of Certificated Personnel/SSD #60's 400.10 Teacher Evaluation Plan – 2nd Reading

155
156 Moved by Sharleen Jolley, seconded by Rich Brown that the board move the Teacher Evaluation Plan Policy to the
157 consent calendar. Voting was 5 – 0 in the affirmative.

158
159 **Action Item Recap:**

- 160 1. Dr. Jolley to follow up on Maintenance List for Buildings and report back to board members at the July Board Meeting.
161
162 2. Open up Vacancy for Trustee Seat in Zone 3 at the District Office starting June 15, 2017 until the close of business day at 4:30
163 p.m. on July 13, 2017. District Office to receive and accept letters of interest or intent from interested parties who reside in
164 Zone 3 and e-mail letters to board members at the close of business day at 4:30 p.m. on July 13, 2017. On July 20, 2017
165 starting at 6:00 p.m. the board will have a public session with a possible discussion and option to address questions while
166 interviewing interested candidates.
167
168 3. Dr. Jolley to get two estimates in regards to a future Parking Lot on the West Side of SHS and report back to the board
169 members at the July Board Meeting.
170
171 4. Review Policy 803.10 Building Facilities Usage at the July Board Meeting.
172
173 5. Add the Pledge of Allegiance to the Tentative Agenda as a new procedure starting in July.
174
175 6. Follow up with Board Members regarding the ISBA's Summer Leadership Training and talk about additional training with the
176 ISBA for a future Work Session.
177
178 7. Make proposed changes to 310.10 Internet Acceptable Use Policy and e-mail to Board Members showing changes.

179
180 Moved by Jamey Higham, seconded by Sharlene Jolley that the meeting adjourn. Voting was 5-0 in the affirmative. Time: 8:56 p.m.

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185 Stephanie Harker, Board Secretary

186
187 **Executive Session Minutes**
188 **June 15, 2017**

189 Present: Scott Fredrickson, Cole Clinger, Jamey Higham, Bryan Jolley, Rich Brown, Sharlene Jolley, Lisa Marlow, and Brian
190 Osterman.

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195 1. New Hires
196 2. Resignations
197 3. Zone Issues – Open board position

