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MINUTES

**Shelley Joint School District No. 60
Regular Meeting of the Board of Trustees
District Service Center – 6:00 p.m.
185 W. Center Street
Shelley, ID 83274
Thursday, February 16, 2017**

Chairman Cole Clinger called the meeting to order at 6:06 p.m. Board members present were Rich Brown, Scott Fredrickson, Sharlene Jolley, and Superintendent Bryan Jolley. Jamey Higham was absent.

Moved by Sharlene Jolley, seconded by Rich Brown, that the board approve the agenda. Voting was 4 – 0 in the affirmative.

Executive Session:

Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board go into Executive Session to discuss personnel and student matters as allowed by Section 74-206 (1) (a), and (b) of the Idaho Code. Voting was as follows: Rich Brown – yea, Cole Clinger – yea, Scott Fredrickson – yea, Jamey Higham – absent, Sharlene Jolley – yea. Time: 6:07 p.m.

Cole Clinger called the public session to order at 6:54 p.m.

Treasurer Statement:

Rich Brown stated that he reviewed the books and everything is in order.

Consent Calendar:

Moved by Scott Fredrickson, seconded by Rich Brown, that the board approve the consent calendar items which include the following: minutes of the January 16, 2017 regular board meeting; minutes of the January 16, 2017 work session; approval of January bills; New Hires: Lanell Farmer – District Office Business Manager; Substitutes: Amanda Thiebert, Hayle Roy, Michelle Peterson, Felicia Wilberg, Crystal Foster, Kathleen Woffinden, Meegan Jolley. Policies: 406.10 Employee Conflicts of Interest, 801.10 Retention of District Records. Voting was 4 – 0 in the affirmative.

Motions from Executive Session:

None.

District Reports:

Business Manager Hire – Dr. Jolley introduced our new Business Manager, Lanell Farmer. The plan is to bring her on in mid-April to start training with current Business Manager Trish Dixon. Mrs. Dixon remarked that she has worked with Mrs. Farmer for the past five years along with other business managers from surrounding districts. Mrs. Dixon feels that the other Business Managers have been impressed with Mrs. Farmer and feels that she will be a perfect fit for the Shelley School District. Mrs. Farmer introduced herself and shared that she is currently the Business Manager for the Butte School District. She is married, has four sons, grandkids, and they all love sports. Mrs. Farmer expressed that she is excited to come and be a part of this district.

FFA General & Denver Stock Show – Vince Wray reported on the FFA trip to the Denver western stock show. He said they all had a great, fun time. Mr. Wray thanked the board for their support and said the Ag program really appreciates that. Mr. Wray said that we have great students here and shared that there were countless learning opportunities on this trip. They were able to attend an amazing dog show, natural science museum, aquarium, and one of America's largest feed lots with 75,000 head. They also attended the National Finals Rodeo and the students really enjoyed this opportunity. 26 students and 9 adults were able to attend. Mr. Wray would possibly like to do this every other year with Nationals. Principal Eric Lords thanked the FFA teachers and commented that they were so organized and he was so impressed with how the entire trip went. He said it was fun to see the students outside of the hall ways at school.

62 Infinite Visions Training Report - Trish Dixon reported that Julie Hawkins, Stephanie Harker, and
63 herself attend these twice a year where we learn tips and tricks to the updated financial software. Her favorite
64 part is networking with the other business managers. Mrs. Dixon shared that the luncheons were provided by
65 the Twin Falls Canyon Ridge High School's Special Ed students for a program that they have started called
66 "Snack Shop" where they cater and learn skills to help them gain work experience. Mrs. Dixon also talked
67 about a Web Portal and how it's an avenue for employees to use the financial system by accessing their W2,
68 paystubs, make address and name changes, deduction changes, insurance registration, and new employee
69 paperwork can be done electronically among many other things. Mrs. Dixon told the board that this module is
70 something we would like to purchase next. Mrs. Dixon also told the board that we appreciate them allowing us
71 to receive this training.
72

73 **District Recognition:**

74 Shelley High School – Principal Eric Lords and Dr. Jolley recognized Pam Kantack. Mrs. Kantack
75 oversees the BPA Program and the computer room. Mr. Lords said that she puts students first and reported
76 that she had written and received a \$10,000.00 grant for Hobbs Middle School to get Chromebooks and a cart.
77 She brings excitement to the high school. Burke Davis, Vice-Principal shared that Mrs. Kantack is one of the
78 high school's aces, a go to person, a team player, and someone you can count on. She puts students first and
79 the district is really lucky to have her. Dr. Jolley commented that Mrs. Kantack is always on the leading edge
80 with technology and appreciates her always helping out.
81

82 **Academic Achievement Update:**

83 IRI Results – Sunrise Elementary Principal, Robyn Elswood reported and shared the Idaho Reading
84 Indicator (IRI) results for the Kindergarten through 2nd grade students. Ms. Elswood said that these tests are
85 taken in the fall and winter and are not tested on the same skills so it's hard to interpret the results. In the fall,
86 Kindergarten students are tested on Letter Name Fluency and Letter Sound Fluency. Only their score on Letter
87 Name Fluency is recorded. In winter, they are tested on both as well, however, whichever score is higher is the
88 one recorded. This makes looking at growth difficult. The same is true of 1st grade. In the fall they are tested
89 on Letter Sound Fluency and Reading Fluency. The recorded score is Letter Sounds. In the winter the recorded
90 score is Reading. The only grade that is a true growth score is 2nd grade. However, we can still gain
91 information for the IRI scores. We can see how many students are on the correct trajectory to reach their goal
92 of proficiency. We can also see which students need extra support through RTI. We can look at which students
93 need enrichment as well. The Kindergarten fall scores were 49% and their winter scores were 65%. First grade
94 fall scores went from 51% to 47% in winter. Second grade fall went from 45% to 59%.
95

96 Ms. Elswood said that by looking at other scores such as the Star we get a more rounded picture of a student
97 and can make accurate adjustments to their educational needs. Star Reading data fall to winter shows second
98 grade at 184 to 279 showing a +95 score. The Star Early Literacy data fall to winter for first grade went from
99 591 to 721 showing a +121 score. Star Math data fall to winter for the second grade went from 361 to 461
100 showing a +100 score. She also mentioned the new program called Imagine Learning and shared that the
101 reports are showing a 45% literacy gain through this. We have been doing the Imagine Learning in computer
102 classes and any other time possible. They just received a second set of chrome books which will boost this
103 program even more. Kindergarten is doing CSGI where they put their own tests into this program by taking a
104 pretest that covers letters, colors, shapes, and high frequency words. Ms. Elswood said she is excited to brag
105 about the students and how well they are doing and is looking forward to the spring testing where the goal is
106 65% or higher for threes.
107

108 Riverview Elementary Principal Ben Lemons reported on the IRI results for the third grade students.
109 He shared the proficiency rating ranged from 1- below grade level, 2- near grade level and 3- at grade level. In
110 the fall the range was from 21% at both levels 1 and 2 to 58% at level 3. In the winter the level 1 was at
111 16.76%, level 2 was at 15.64% and level 3 was at 68%. The goal for spring testing for level 1 is 15%, level 2
112 is 13%, and level 3 is 72%. Mr. Lemons said that the teachers are working really hard and everything is going
113 very well. He said third grade across the state tends to plateau at 65% to 75%. He said 110 words per minute
114 for third graders is really hard.
115

116 **Old Business:**

117 None.
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123 **New Business:**

124 Safe Schools – Dr. Jolley shared that Allan Ranstrom and Pat Pinkham both with Moreton & Company
125 which is the liability insurance carrier for Shelley School District 60, recently stopped by the District Office this
126 past month and talked about changes they have seen across the state and the concern for School Districts.
127 They both shared that the trend has shifted and the largest claims being submitted to school insurance
128 companies are staff/student and student/student abuse because of hazing or bullying and those types of
129 things. After they looked at our data they each showed Dr. Jolley a graph of the program called Safe Schools.
130 Safe Schools is basically a video training program for employees that have literally a hundred different subject
131 areas to help train them in order to prevent claims.
132

133 Dr. Jolley said that we still have other types of claims for things that happen in our buildings such as a boiler
134 that we had to file a claim on etc. However, this program can help employees to protect themselves from a
135 claim that can get them and us as a district in legal trouble and spend millions of dollars. What this program
136 does is as an administrative team or the building administrator can select the training modules they want their
137 employees to view. It's an online process where they send these out to your employees email; they click on it,
138 watch it, and take a quiz at the end. This information is recorded giving feedback to the administrator that the
139 employee has been in it etc.
140

141 Dr. Jolley pulled up the Safe Schools website and showed the board what it looks like. He asked for the boards
142 support to require their employees on an annual basis to view a certain number of these modules. The videos
143 are 15-40 minutes long and once teachers complete this training and reach 15 hours they can get the
144 equivalent of an inservice credit which they can use to recertify their certificate every five years or they can
145 apply to get a college credit through NNU and pay \$60.00. This would start for the 2017-2018 school year.
146

147 Moved by Sharlene Jolley, seconded by Scott Fredrickson that the board requires employees, especially
148 teachers to view modules from the safe schools website as assigned by their different administrators. Voting
149 was 4 – 0 in the affirmative.
150

151 Revision/Amend changes to the 2017–2018 and Approval of the 2018-2019 District Calendars – Dale
152 Clark, Principal of Hobbs Middle School and Head of the Calendar Committee, spoke on the revision of this
153 2016-2017 calendar last year where the year was shortened from taking a little bit off Christmas break and
154 putting in the implementation of flex inservice days, which is a way for the teacher to document for their
155 professional learning and plan how they are going to spend those days. He said in the 2016-2017 calendar
156 there are three flex days and one in person or face-to-face, inservice day.
157

158 In the 2017 -2018 calendar the flex days are set for October 5th & 6th which are the state inservice days,
159 however this does not mean that teachers have to use these specific days as long as they use another two
160 days and document what they did. January 15th will be an in person, face-to-face inservice day. Mr. Clark said
161 there is also one currently set on February 19th as a face-to-face but because of it being really late in the year
162 and close together with January the calendar committee is proposing a change for next year to move that day
163 to the 17th of August as a face-to-face and is suggesting to use the four inservice days before the beginning of
164 the school year as follows:
165

- 166 • August 17th & 18th as days to allow teachers individual time, department time, getting ready for the
167 year, set up classrooms, colleague, and curriculum time, etc.
- 168
- 169 • August 21st would have an opening meeting with the Superintendent in the morning and add a half
170 day, face-to-face, inservice in the afternoon.
- 171
- 172 • The morning of August 22nd would be the building meetings with faculty, getting ready etc. and then
173 in the afternoon add a half day, face-to-face inservice in the afternoon.

174 Mr. Clark and Ms. Elswood both said they have been implementing a lot of new programs for the teachers and
175 just haven't had much extra time to train the teachers on those. Mr. Clark said that by adding the half days for
176 inservice this will allow more time for training on those new programs. He also said that the teachers have
177 asked to keep the 19th of February as a vacation day (President's Day).
178

179 The 2018-2019 calendar would mirror the prior year of 2017-2018.
180

181 Moved by Rich Brown, seconded by Scott Fredrickson that the board amend the 2017-2018 calendar changing
182 the dates as recommended by Mr. Clark. Voting was 4 – 0 in the affirmative.
183

184 Moved by Scott Fredrickson, seconded by Sharlene Jolley that the board approve the 2018-2019 calendar.
185 Voting was 4 – 0 in the affirmative.
186

187 Declaration Filing for School Board Candidacy in Zones 4 & 5 – Board Chair Cole Clinger read the
188 following declaration: The Shelley Joint School District No. 60 Board of Trustees would like to declare that
189 seats zones 4 and 5 are up for election this year. The election is on May 16, 2017 from 8:00 a.m. until 8:00
190 p.m. Polling place for zone 4 will be at Riverview Elementary and the polling place for zone 5 will be at Sunrise
191 Elementary.
192

193 Anyone interested in running can pick up a packet at the District Office. The deadline to file declarations of
194 candidacy is March 17, 2017 until 5:00 p.m. Candidates must live within the zone boundaries which can be
195 found on the District website at www.shelleyschools.org
196

197 Approval for Emergency Closure Day - Board Chair Cole Clinger declared that the board move to
198 approve an emergency school closure for the following day: January 24, 2017 – Excessive Snow
199

200 Moved by Sharlene Jolley, seconded by Rich Brown that the board approve the emergency school closure day
201 of January 24, 2017 due to excessive snow. Voting was 4 – 0 in the affirmative.
202

203 **Superintendent's Report:**

204 Technology/Mastery Education – Dr. Jolley Board commented that the board held a work session
205 about a month ago and talked about a lot of things more relative to technology and mastery education and
206 since that work session he has been talking with Mrs. Dixon and working on what funds will look like toward
207 the end of this school year. He said they have a really good idea on how the year will end and have been
208 looking at technology and what they can do to start meeting that need. It will not be immediate but they are
209 hoping they can add some additional chrome books in November. Dr. Jolley said the chrome books have been
210 working out very well for us with testing and just everyday use and so the district wants to pursue this. He said
211 it will take a few years to get the district where we want to go but it is not something that can just happen
212 overnight. Dr. Jolley visited with Bonneville's technology director, Gordon Howard, and said they put 2,000
213 chrome books in Bonneville last year and that seems like a lot but they have 12,000 students so compared to
214 that our ratios are not a lot different. He said we made a good effort. Mr. Clinger asked how old the chrome
215 books are and Dr. Jolley said there are a couple of sets that are about two years old and some that are a year
216 old and they are holding up great.
217

218 Our infrastructure is really great right now as far as switches and the ability going back and forth between
219 buildings. We will need to keep adding bandwidth as we add more chrome books. As long as the state
220 continues to fund us adequately Dr. Jolley would like to add between 750-1,000 chrome books.
221

222 Dr. Jolley said that when the board talked about mastery education in the last work session they were talking
223 in a long term exploration knowing that you don't implement anything overnight. As a result of this Dr. Jolley
224 and Mike Messick called and talked with the Moscow School District who implemented or are trying to
225 implement mastery education throughout their district and they said they have run into a few bumps along the
226 way and don't expect to be fully implemented for at least 3 to 5 years. Dr. Jolley invited them to come and
227 meet with our board members attending the 2017 Fall ISBA Conference and show us what they have and
228 share their failure and successes etc.
229

230 Mr. Messick and Dave Wheat, who is our capacity builder, sat on the original committee that picked the 19
231 pilot schools across the district and is very familiar with the schools that are in the process of trying to adopt
232 and use mastery education. A lot of them are alternate schools so Mr. Wheat is going to try to line up some of
233 those that they can visit with at some of the meetings when they are already over in Boise. If there are some
234 we are particularly impressed with then he will make arrangements for board members and administrators to
235 go look at them.
236

237 Dr. Jolley ended by saying this is a big change and we have to take it very slowly and carefully and that we
238 need to methodically look at it to make sure it fits Shelley and what we are trying to do. Technology is a big
239 part of this. Dr. Jolley also commented that the newspaper made it look like this is going to happen tomorrow
240 but said it's not going to happen tomorrow or the day after tomorrow. It is going to be a process and when
241 that decision is made you have to look at the resources and facilities etc.

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Patron Input:

None.

Policies:

- a. 504.71 School Closure Policy/Surrounding School District's School Closure Policies – 1st Reading

The board discussed and decided to change the wording of the temperature with a wind chill factor to twenty degrees below zero instead of thirty. Also to strike out the next sentence and change a word in B. 1.

Moved by Sharlene Jolley, seconded by Rich Brown that the board move 504.71 School Closure with the agreed before changes to the 2nd Reading. Voting was 4 – 0 in the affirmative.

Board Chair, Cole Clinger decided to table the following policies until next month's board meeting, allowing the board members more time to read through:

- b. ISBA 1315 The Board of Trustees – 1st Reading
- c. ISBA 3270 Students/310.10 Internet Acceptable Use – 1st Reading
- d. ISBA 5340 Personnel/400.10 Teacher Evaluation Plan – 1st Reading

Action Item Recap:

- 1. Superintendent Jolley will implement Safe Schools for the 2017-2018 year.
- 2. Make employees aware of payroll arrangements during the Spring Break.
- 3. Make mentioned changes to policy 504.71 School Closure.

Moved by Sharlene Jolley, seconded by Rich Brown that the meeting adjourn. Voting was 4-0 in the affirmative. Time: 8:15 p.m.

Stephanie Harker, Board Secretary

**Executive Session Minutes
February 16, 2017**

Present: Rich Brown, Scott Fredrickson, Cole Clinger, Sharlene Jolley, and Dr. Jolley. Jamey Higham was absent.

- 1. New Hires
- 2. Substitutes
- 3. Student Matters



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